

**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
AIRPORTS**

ADDENDUM NO. 1

FOR

REPLACE ADMIN TOWER 5TH FLOOR AC SYSTEM

DANIEL K. INOUE INTERNATIONAL AIRPORT

HONOLULU, OAHU, HAWAII

STATE PROJECT NO. CO1328-43

MAY 31, 2023

The following is provided for information.

A. PREBID MEETING MINUTES

See attached Prebid Meeting Minutes and Attendance Sheet dated May 23, 2023

Please acknowledge receipt of this Addendum No. 1 by recording the date of its receipt in the space therefore provided on Page P-4 of the Proposal.

Ford Fuchigami

FORD N. FUCHIGAMI
Airports Deputy Director

**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
AIRPORTS DIVISION**

PRE-BID MEETING MINUTES

DATE: May 23, 2023

TIME: 10:00 AM

LOCATION: State of Hawaii Department of Transportation Airports Division
Microsoft Teams Web-Conference
Call-in Phone No.: (808) 829-4853
Phone Conference ID: 681 976 050#
WebMeeting ID: 297 719 192 318
Passcode: Dc393j

PROJECT: Replace Admin Tower 5th Floor AC System
Daniel K. Inouye International Airport
State Project No. CO1328-43

PRESENT: See attached list (No bidders attended)

SUBJECT: Pre-Bid Meeting

MEETING SUMMARY:

I. GENERAL DISCUSSION

1. The State Project Manager will fill out the attendance sheet as completely as possible. All persons that were emailed meeting invitations shall be emailed a copy of the draft meeting minutes and attendance list for review and comment in order to ensure accuracy. Once finalized, a copy of the meeting minutes will be attached to the bid documents via addendum.
2. Introduction of participants
3. RFIs shall be submitted in writing via HlePRO prior to the due date and time noted on the HlePRO solicitation (May 26, 2023 @ 2:00 PM).
4. This meeting is to clarify general questions only. If there is a conflict between what was stated in this meeting and the bid documents, the bid documents shall govern. Any significant changes will be issued through an addendum. A copy of the meeting minutes will be issued to all attendees.
5. Important items brought to the attendees' attention:

- A site visit is scheduled at the same time as this pre-bid meeting.
 - Deadline to submit bids is June 15, 2023 2:00 p.m., Hawaii Standard Time. The complete bid Proposal Schedule shall be uploaded into HlePRO prior to bid opening date and time. All other required confidential and ~~propriety~~ proprietary documents shall be uploaded separately. Failure to upload the bid Proposal Schedule into HlePRO shall be grounds for the rejection of the bid. Bids received after said due date and time shall not be considered.
6. Project duration is two hundred forty (240) working days.
 7. Unless there is a problem with the award or contract execution process, the State intends to issue the Notice to Proceed by November 2023 at the earliest.
 8. Requests for AOA badges, AOA stickers, ramp licenses, etc. shall be submitted within 14 calendar days after award of contract. In addition to the requirements stated in the Contract Bid Documents, all Contractors shall comply with the requirements and procedures of the Contractor's Training Guide.

II. QUESTIONS

(No bidders attended)

Meeting adjourned at: 10:05 AM (No bidders attended)

c: All attendees (See attached sign-in sheet)

MEETING ATTENDANCE SHEET
Pre-Bid Meeting

Project Name: Replace Admin Tower 5th Floor AC System
Daniel K. Inouye International Airport

Project No. CO1328-43

Meeting Location: Microsoft TEAMS Teleconference
Call in #808-829-4853, Conf ID 681 976 050#

Date: May 23, 2023 @ 10:00 AM

Name: Steve Tagupa Title: State Project Manager	Company: DOT-Airports Address: 400 Rodgers Blvd, Suite 700, Honolulu, Hawaii, 96819	Phone: (808) 838-8805 Fax: (808) 838-8017 E-Mail: Steve.Tagupa@hawaii.gov
Name: Title:	Company: Address:	Phone: Fax: E-Mail:
Name: Title:	Company: Address:	Phone: Fax: E-Mail:
Name: Title:	Company: Address:	Phone: Fax: E-Mail:
Name: Title:	Company: Address:	Phone: Fax: E-Mail:
Name: Title:	Company: Address:	Phone: Fax: E-Mail:
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